

March Full reopening of PN School First Aid risk assessment re. COVID

As of March 2021, the government has announced plans for all children to return to school and childcare settings. At Purley Nursery School, the provision will comprise two “bubbles”, each contained in its own internal and external space and with a discrete cohort of children and adults. These are referred to throughout this document as “classroom bubbles”; the first being the Main Nursery Classroom bubble for 3-4 year olds (both 15 and 30 hours), and the second being the Rainbow Room class room bubble for two year olds. Staff are consistent within sessions, but may move between bubbles between sessions, albeit with a period of time having elapsed.

This risk assessment is based on government guidance available following this [link for Guidance full opening: schools](#), [Actions for Early Years and Childcare providers during the Coronavirus outbreak](#) and this [link for safe working in Education](#) also incorporates the experience of staff having worked in the more restricted “bubble model” operated first for children who are vulnerable or who are from families where parents are critical workers during the Covid-19 pandemic.

Assessment performed by: **Polly Jones Head of School**

Hazards	Controls present	Risk Rating
Staff having no training in first aid in classroom bubbles.	<ul style="list-style-type: none"> Staff working within classroom bubbles will include at least 1 member of staff with Paediatric First Aid training present at all times. 	Tolerable
No persons responsible for first aid in classroom bubbles.	<ul style="list-style-type: none"> All Staff working within the bubble will be responsible for first aid. All staff within bubbles will be tasked to ensure first aid is administered safely and effectively in the bubble. 	Tolerable
First aid equipment faulty or in short supply in classroom bubbles.	<ul style="list-style-type: none"> First Aid resources are kept in a separate box in each classroom bubble. Staff will have access to allocated 'classroom bubble' first aid bags. Additional resources are kept in the medical room. Daily checks of first aid provision to ensure adequacy for identified hazards, allergies, etc. as outlined on the list inside the box by all staff within classroom bubbles. Classroom bubbles will have their own Ice packs organised and labelled in fridge and freezers. 	Tolerable
First aid provision inadequate for school's particular needs in classroom bubbles.	<ul style="list-style-type: none"> At least one member of staff in each Classroom bubble will have Paediatric First Aid. The Head of School will ensure that a staff member with a current First Aid at Work or emergency PFA certification is on site at all times children are on premises. 	Tolerable

	<ul style="list-style-type: none"> ● Forehead thermometers available in each classroom bubble box. ● Face masks available in classroom bubble boxes. ● Gloves available in classroom bubble boxes. 	
<p>Child/ staff member becomes unwell with Covid symptoms during the day.</p>	<ul style="list-style-type: none"> ● If a child or member of staff develops a new, continuous cough, high temperature or loss of sense of taste and smell in an education or childcare setting, they must be sent home and advised to follow the <u>COVID-19: guidance for households with possible coronavirus infection guidance</u>. ● Parents of child to be provided with guidance for someone displaying COVID symptoms via the office/ Head of School. ● Staff to refer to Full school opening guidance document (First Aid section) for a full list of covid-19 symptoms, for how to protect yourself by wearing PPE and guidance to follow when wearing PPE and how to take it off avoiding self-contamination. ● Staff should follow the Public Health England guidance found in risk assessments/<u>PPE folder</u> on the Google drive. This is really important as it shows you how to safely remove the contaminated PPE. ● Contaminated PPE should be placed directly in a rubbish bag. Once the PPE is in the bag it should be put inside another fresh bag. The waste should be labelled and stored for 72 hours before being in place in the normal waste disposal. ● The child/member of staff with symptoms should get a test for Covid 19. ● If a child is awaiting collection, they should be moved, if possible, to a room (Children who are ill should be moved to the parents room ,the window can be opened and the supervising member of staff should remain at a safe distance) where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to 	<p>Tolerable</p>

	<p>an area which is at least 2 metres away from other people.</p> <ul style="list-style-type: none"> ● If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. ● PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). ● The staff member who has cared for the child should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. ● Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. ● If a child or staff member with symptoms tests negative, they can return to school once they feel well enough to do so. ● If a child or staff member tests positive, the rest of their household will be advised to self-isolate for 10 days. 	
<p>COVID 19 entering PN brought by children, staff and visitors.</p>	<ul style="list-style-type: none"> ● All children, staff and visitors wash/sanitise their hands on entry to PN. ● All staff, visitors and children are encouraged to maintain social distancing in PN. ● Children have been taught good hand washing techniques and are reminded of this regularly throughout the day. ● Any child or staff member feeling unwell will be isolated in a separate room and have access to 1 toilet. All other staff and children will not have access this toilet and room until it is vacated and cleaned. Steps will be taken to ensure this person leaves the premises as soon as practicable. ● Parents collecting an unwell child/children will be encouraged to be cautious and wear protective face 	<p>Tolerable</p>

	covering, gloves etc. when collecting the children.	
Staff unsure who administers medication on site.	<ul style="list-style-type: none"> • Designated Lead managing medication on site. • Staff to administer medication with the support of another member of staff in line with the administrative folder content. • Staff to wear gloves when administering medication or first aid. • Staff to work in line with the Meeting Medical Needs Policy. 	Tolerable
Staff unsure where administers medication on site.	<ul style="list-style-type: none"> • Staff to administer medication in their designated classroom area (if appropriate) or medical room. • Children if applicable to wash their hands on entry to the medical room. • Staff to wear gloves when administering medication. 	Tolerable
Staff unaware of recording injury procedures in PN.	<ul style="list-style-type: none"> • All staff to be responsible for recording any accident in the accident book located in the medical room. • Staff to inform parents of any injury and first aid treatment given to a child within their classroom bubble. • Staff within the bubble to call the parent or instruct the school office to contact if any child has any head injuries at Nursery. 	Tolerable
Parents/ carers unaware that their child has had first aid administered	<ul style="list-style-type: none"> • Staff to inform parents at the end of their nursery session if their child has received first aid staff via the First Aid confirmation form. • Parents to view first aid form at designated entry areas during collection. Staff managing the collection will have the Medical Form available at this time. • If Medical Forms have not been written prior to end of day collection. The School Office will contact the parents/ carers to notify them of the incident and explain that the documentation will be ready for them at drop off the following day. • If parents wish for further information regarding First Aid administering they should call the school office after collection for a call back. • Staff and parents to adhere to social distancing when being informed of First Aid. 	Tolerable

People at risk	Employee	<input type="checkbox"/>	Contractor	<input type="checkbox"/>	Member of Public	<input type="checkbox"/>	Other	<input type="checkbox"/>
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Employees informed of risk assessment via all of the following means:	Risk Assessment Register folder		
Employees to report newly-identified hazards via:	Written notification to Head Teacher		
Date of next assessment:			
Assessment frequency:	Annually		
Date:	23.02.2021	Signed:	Polly Jones